

SAINIK SCHOOL CHITTORGARH
PARENT - TEACHER MEET MINUTES

The PTM of classes VI-XII for the academic session 2024-25 was held on 25th October, 2024 in the SM Auditorium at 1230 hrs. It was presided by Col ADS Jasrotia, Principal, Sainik School Chittorgarh. The following points were discussed:

Ser	Points	Brief
1.	Welcome address	Mr. Onkar Singh, Senior Master and In-Charge of the Parent-Teacher Meeting, graciously welcomed all the esteemed parents to the school, extending heartfelt gratitude to the 293 parents who dedicated their valuable time to attend. He eloquently emphasized the shared responsibility between the school and parents in nurturing the growth of cadets, underscoring the importance of continuous collaboration. He urged parents to interact regularly with the school administration and staff to stay well-informed about their wards' progress, fostering a productive and supportive partnership.
2.	Declaration of Half yearly/PA-II/PT-II examination Result	Class teachers of all classes showed the answer scripts of the Annual examination to the parents. Parents also interacted with Subject teachers and House Masters to learn about the academic progress and conduct of their ward in the school.
3.	Principal's address	<p>The Principal warmly welcomed the parents into the folds of the school, expressing his gratitude at the large turnout for the Parent-Teacher Meeting. He acknowledged the vital role parents play in supporting the school's mission and contributing to its ongoing development, appreciating their unwavering commitment to the cadets' holistic growth. He conveyed the following points-</p> <p>(a) <u>Constructive utilization of vacation period</u>: The Principal reiterated the importance of utilizing vacation periods constructively; encouraging parents to enroll their wards in short capsule courses such as Vedic Maths, Abacus, and Communication Skills. These courses, he emphasized, will supplement the cadets' learning and enhance their personal development.</p> <p>(b) <u>Courses under PMKVY</u>: Under the visionary framework of the Pradhan Mantri Kaushal Vikas Yojana (PMKVY), the school has introduced courses in Drone Manufacturing and IT Hardware, with 80 cadets already enrolled. Upon successful completion, the participants will receive skill certifications that will serve as valuable credentials in their future endeavours.</p>

(c) Implementation of new courses in the AY 2025-26: In the next academic session, the school will introduce Robotics and Artificial Intelligence courses for classes VI to VIII, complementing the regular computer curriculum. These initiatives aim to keep the cadets at the forefront of emerging technologies, ensuring they remain well-prepared for the dynamic global landscape.

(d) Upgradation of English Language Lab: Through the generous efforts of the Golden Jubilee Batch - 1974, the English Lab has undergone a transformation from analog to digital. Cadets from classes VI to X are attending sessions in the upgraded facility. He also informed that the English teachers have thoughtfully allotted tasks to be done in autumn vacation to enhance the cadets' language proficiency. The Principal also encouraged parents to actively monitor their wards' progress in utilizing these resources, reinforcing the pursuit of excellence in communication.

(e) English Ladder Booklet: To further strengthen their linguistic abilities, cadets of class VI have been provided with the English Ladder Booklet, which introduces common words and phrases translated from Hindi to English, thereby empowering them to improve their conversational skills effectively.

(f) Infrastructural development: Construction of the Archery Range is currently underway, with completion anticipated within three months. In parallel, the development of a 10-meter Air Rifle Shooting Range and a Parents' Hall is expected to conclude within next six to eight months. The Principal emphasized that the new archery and shooting facilities will enable cadets to hone their skills and strive for mastery, while the Parents' Hall will provide a comfortable space for visiting parents, especially during the monsoon and winter seasons.

(g) Prohibition on possession of mobile phones by cadets in campus: The Principal once again urged parents to refrain from encouraging their children to use mobile phones within the school premises. He highlighted that, upon confiscation and scanning of these devices, it has been observed that cadets frequently communicate with their parents, indicating parental awareness of this breach of discipline. He reminded the gathering that while a fine of ₹5000 was previously imposed for such misconduct; stricter disciplinary measures will now be enforced against offenders. Acknowledging that cadets might need mobile phones while traveling alone, the Principal advised that such devices should be submitted to the Housemasters upon arrival at school. If cadets require their phones for

academic purposes, they may use them under the direct supervision of the House Master, with every instance duly recorded to ensure accountability.

(h) Application of medical leave: Addressing the issue of medical leave applications coinciding with the end of examinations and the onset of vacations, the Principal expressed concern over the increasing tendency among cadets and parents to seek early leave under medical pretexts. While the administration is sympathetic towards genuine cases, he emphasized that many of these requests lack authenticity, resulting in considerable disruption to the school's operations. He further noted that several enriching activities are organized for cadets during this period, and parents who request early leave not only hinder their child's participation but also lose the valuable opportunity to engage in meaningful discussions about their ward's progress during the Parent-Teacher Meeting.

(j) Issue of Out pass: The Principal clarified the guidelines regarding Out pass privileges. Cadets are permitted to leave the campus on the second Sunday of each month—those in classes IX-XII independently, and those in class VI-VIII only in the company of their parents. Additionally, all cadets may proceed on out pass with their parents on the last Sunday of the month. However, the Principal expressed concern over some parents visiting the school at unapproved times, disrupting the school's schedule. He earnestly requested parents to avoid unplanned visits and to refrain from making last-minute requests for leave, as accommodating such requests is often not feasible. Parents were advised to seek prior approval for leave via email, allowing Housemasters sufficient time to confirm the status of the request. Furthermore, the Principal announced that on every fourth Sunday, staff and administration will be available to interact with parents in the academic block during designated hours(1000h-1200h), fostering transparent communication and engagement.

(k) Measures undertaken to Uphold Discipline, Safety, and Security:

The Principal emphasized that dedicated efforts have been undertaken to maintain strict discipline within the school while ensuring the safety and security of the cadets. He detailed that the boundary wall has been heightened along the stretch from the SBI Bank to Kapasan Chouraha, including the areas behind the houses. Additionally, wiring has been installed along the perimeter to prevent any unauthorized entry by outsiders and to deter cadets from leaving the campus. Regular surprise inspections are also conducted by House Masters to ensure adherence to

		<p>rules. The Principal shared that during a recent surprise inspection conducted, it was discovered that a few cadets had left the school premises without obtaining permission. He warned that any recurrence of such misconduct would result in severe disciplinary actions, including expulsion, to set a precedent for maintaining order. The Principal earnestly appealed to parents to cooperate with the school by educating their wards about the importance of discipline and ensuring they adhere to the school's rules and regulations. The parents were in agreement that the cadets to be withdrawn from school in such cases.</p>
4.	Points raised by parents	<p>The following points were raised by parents and discussed in the PTM:</p> <p>(a) Cadet Ankit Kumar – 6492, Class 6-A, Ashoka-II: The parents of Cadet requested that instead of serving brunch on Sundays, all three regular meals be provided, expressing concern that children tend to indulge in junk food from the canteen during this time.</p> <p><u>Action taken:</u> The Principal responded that a nutritious brunch is served to cadets between 1000 and 1200 hours, complemented by an evening snack and dinner. He explained that brunch is scheduled on Sundays to facilitate thorough cleaning of the Cadets' Mess which operates from 0300 to 2300 hours on other days, leaving insufficient time for proper sanitation. He acknowledged that cadets may frequent the canteen more on Sundays due to the additional free time in their schedule. In addition to food, the wet canteen supplies essential items and stationery to the cadets. The Principal assured the parent that he had no objection to serving all three meals on Sundays but emphasized that the brunch schedule was implemented based on the consensus of the majority of parents. He advised the concerned parent to teach his ward self-discipline and raise awareness about the negative effects of consuming junk food in excess.</p> <p>(b) Cadet Akash Kumar Singh – 5997, Class 10: The parent expressed that his child exhibits commendable restraint by not overspending at the wet canteen. He suggested that parents concerned about their children's indulgence should focus on instilling self-discipline. He further raised a concern about the difficulties faced in claiming the Children's Education Allowance (CEA) for serving defense personnel.</p> <p><u>Action taken:</u> The Principal commended the parent for successfully imparting the value of self-control to his ward, acknowledging the effort made to curb unnecessary spending. Addressing the issue regarding the CEA claim, the Principal directed the School Accountant to prepare a</p>

standardized format for CEA claims specific to defense personnel, ensuring it is signed before the second installment. He reminded parents that it is their individual responsibility to apply for the CEA claim in a timely manner, noting that a certificate, duly signed by the Head of Institution is required to process the Part-2 order for the claim.

Cadet Abhivardhan Singh Shekhawat – Class 6, Ashoka-I: The parents requested the school to provide shoes and blankets to the cadets.

Action taken: The Principal explained that the delay in issuing shoes and other uniform items was due to a recent change in the tuck shop's contractual arrangements. He further clarified that new cadets are instructed to bring their own shoes and mufti dress upon admission, as the school cannot predetermine individual shoe sizes. Regarding the request for blankets, the Principal noted the logistical challenges in storing them and emphasized that children have varying preferences—some requiring thicker blankets, others thinner. Additionally, the Principal shared that efforts are underway to provide night suits to cadets within the next two months to further enhance their hygiene standards.

(c) Cadet Sholak Poonia – 5886, Class 11, Kush House: The parents put forward the following requests:

- (i) Mandatory one-week English-speaking initiative for all cadets.
- (ii) Clean crockery in the mess and a reduction in the quantity of spices used in meals.
- (iii) Availability of fruits and healthy drinks in the canteen.

Action taken:

(i) English-Speaking Initiative: The Principal assured the parents that the school administration emphasizes the use of English for communication. English is not only the primary medium of instruction but also the language used in various activities. He outlined several initiatives undertaken to enhance cadets' communication skills:

(ii) House Library: Each house library contains 61 books. Every cadet is issued a book for 15 days, after which they present a book review during assembly to hone their public speaking skills.

(iii) House Assembly: Regular assemblies are conducted at the house level to foster communication skills.

(iv) **Spell Bee Competition:** A house-level competition is organized to improve vocabulary, with cadets from all classes participating actively.

(v) **Red Card System:** Cadets speaking in Hindi receive a red card, requiring them to deliver a speech in English during assembly as a corrective measure.

(vi) **House Newsletter:** Each house publishes a quarterly newsletter showcasing the literary and creative talents of cadets.

(vii) **Group Discussions:** Frequent group discussions are held at the house level, encouraging cadets to express their views confidently.

(viii) **Literary Activities:** Both house and school-level literary activities promote active engagement in the English language.

(ix) **Anchoring:** Cadets participate as anchors in varied events at both house and school levels, gaining hands-on experience in public speaking.

(x) The House Master, **Mr. B. B. Vyas**, also assured the parents that their ward actively participates in all these activities and that his communication skills have improved significantly over the past year.

- **Hygiene in Cadets' Mess and level of spices in dishes served:** The Principal emphasized that penalties have been imposed on the mess contractor in case of lapses to ensure hygiene standards are strictly maintained. Furthermore, the mess staff is regularly monitored by both the Duty Master and the school administration to maintain cleanliness and quality. The level of spices in dishes served is as per conveyed by cadets and not in excess.

- **Provision of Fruits and Healthy Drinks in canteen:** The Principal clarified that fruits are provided daily during lunch and healthy drinks are served during recess and evening snacks. The canteen also offers healthy drinks. However, the canteen contractor expressed concerns about stocking fruits, as cadets may not consume them, leading to spoilage and financial losses.

(d) **Cadet Yohansh Kapoor – 6444, Class 7:** The parents commended the school for its remarkable infrastructural development but raised the following concerns:

(i) **Food Quality in the Cadets' Mess:** They mentioned that chapatis are hard, utensils are not cleaned properly, and food served is cold.

(ii) **Availability of Shoes in the School Store.**

(iii) **Permission for Cadets to Use tablets in School.**

Action taken:

(i) Food Quality in the Mess: The Principal assured the parents that the school conducts regular feedback sessions with cadets, who have generally expressed satisfaction with both the quantity and quality of food served. Furthermore, the same meals are served to visiting guests and alumni, who have also appreciated the quality of the food. He explained that the chapatis are prepared using a machine, which makes them slightly firmer than handmade ones, as it is challenging to prepare 4,500 chapatis manually within the limited timeframe. He also clarified that meals are laid out 30 minutes before the designated mealtime, causing the food to cool slightly by the time cadets arrive. Due to logistical constraints, a self-service system is not feasible for 600 cadets and staff within the half-hour meal period.

(ii) Provision of Shoes: The Principal informed the parents that the tuck shop is now operational. He explained that the recent change in contractor had temporarily delayed the supply of items, but the shop is now fully stocked with school uniform essentials. The cost of these items is deducted from the cadets' pocket money and subsequently adjusted against their fees. To ensure responsible spending, Ward Boys and the Hostel Superintendent closely monitor the cadets' purchases, preventing any instances of excessive buying.

(iii) Use of Tablets in School: The Principal reaffirmed that, as promised in the previous Parent-Teacher Meeting, internet access has been provided in both the school library and House offices. This facility allows cadets to explore a wealth of information on diverse subjects, fostering independent research and broadening their horizons of knowledge.

(e) Cadet Ishan Deora – 6068, Class 10, Jaimal House: The parent commended the school administration for honouring all its commitments and expressed his appreciation for their dedication to the cadets' development. He urged fellow parents to place their trust in the administration, emphasizing that their children's growth is in capable hands. Furthermore, he requested that cadets be thoroughly prepared for both board and

NDA examinations through regular practice of model papers and previous years' question papers.

Action taken: The Principal expressed heartfelt gratitude for the parent's kind words and support. He assured the gathering that comprehensive preparation is already underway, with mock tests and pre-board examinations scheduled to equip cadets for both the NDA and board examinations. Additionally, he shared that for Class 11 cadets, specialized General Ability Test (GAT) classes have been arranged during the Autumn vacation. Renowned faculty has been invited to guide the cadets, ensuring they receive expert instruction. To facilitate this initiative, Class 11 cadets have been asked to return early from their vacations.

(f) Cadet Balraj Singh – Pratap House: The parent commended the staff and administration for their remarkable efforts in shaping his ward's persona, noting significant personal growth. He graciously acknowledged that while every institution faces challenges, the Principal's dedicated leadership has elevated the school's standards to new heights.

Action taken: The Principal expressed his gratitude to the parent for his commendation.

(g) Cadet Bijendra Singh – 6226, Class 8, Badal House: The parent inquired whether the school could permit the payment of fees in two installments.

Action taken: The Principal assured the parents that fees can indeed be paid in two installments. The first installment, amounting to ₹1 lakh, will be due as previously communicated, with the remaining balance payable in the second installment. He explained that scholarships are often disbursed late and are therefore adjusted against the fees of the following academic year. Additionally, he emphasized that since government grants are typically delayed, it is essential for parents to pay fees promptly to ensure the smooth functioning of the school's operations.

(h) Cadet Rohit Meel – 6348, Class 7, Badal House: The parent raised the following concerns:

- (i) Ward Sleeping in Class: Teachers reported that the cadet often sleeps during lessons.
- (ii) Access to Dossier: The parent requested that the dossier be made available for parental review.
- (iii) Completion and Revision of Syllabus: The parent suggested that the syllabus be completed at

least one week prior to examinations, allowing the final week for thorough revision.

(iv) Weekly Class Tests: The parent recommended conducting class tests on a weekly basis.

Action taken:

(i) Ward Sleeping in Class: The Principal responded that cadets are consistently engaged in various activities, and occasional fatigue may set in. However, if a cadet falls asleep during class, it is the teacher's responsibility to wake him up and ensure that he remains attentive throughout the lesson.

(ii) Access to Dossier: The Principal assured the parent that the dossiers will be made available for review following the scheduled interaction between the parents and House Masters in the library.

(iii) Completion and Revision of Syllabus: The Principal affirmed that the syllabus had been completed, and a revision was conducted before the examinations. However, if the parent still feels dissatisfied, they were requested to meet with the Vice Principal in her office for further discussion.

(iv) Weekly Class Tests: The Principal confirmed that class tests are administered by teachers upon the completion of each chapter, unit or topic. Detailed records of these assessments are meticulously maintained to track the cadets' progress.

(j) Cadet Sandeep Meena – Class 9, Ashoka-II: The parent expressed dissatisfaction with the school compounder, alleging a lack of cooperation and attentiveness toward the cadets.

Action taken: The Principal assured the parent that the matter would be looked into promptly to ensure the issue is resolved.

File ref: SSC/PTM/2024

Date: **18 Nov 2024**

-Sd/-

(Parul Srivastava)

Lt Col

Vice Principal

for Principal