

SAINIK SCHOOL CHITTORGARH
PARENT- TEACHER MEET MINUTES

The PTM of classes VII to XI for the academic session 2026-27 was held on 09 May 2026 in the SM Auditorium at 09:30 hrs. It was presided over by Lt Col Parul Srivastava, Officiating Principal, Sainik School Chittorgarh. The following points were discussed:

Ser	Points	Brief
1.	Welcome address	<p>Mr. Onkar Singh, Senior Master and In-Charge of the Parent-Teacher Meeting, warmly welcomed all the parents and expressed his heartfelt gratitude for their presence and active participation in the PTM. He acknowledged the efforts and commitment shown by the parents in attending the meeting. He emphasized the significance of Parent-Teacher Meetings and highlighted the crucial role played by both parents and the school in the holistic development of the cadets. He further stressed that consistent cooperation and effective communication between parents and the school is essential for a child's overall growth and development.</p> <p>He encouraged parents to attend PTMs regularly and to maintain continuous interaction with the school administration, House Masters, and Class Teachers in order to remain well-informed about their ward's academic progress and conduct in the school.</p> <p>He informed the parents that the school will remain closed for the summer break from 11 June to 27 July, a vacation period of 48 days. Cadets are required to report back to the school on time after the break. Adequate holiday homework has been assigned to the cadets, which will be uploaded on the school website. Parents were requested to ensure that their wards complete the assigned work on time and return to school as scheduled.</p> <p>Sir also stated that it had been observed that some parents were not strictly adhering to the rules and regulations of the school. Parents are not permitted in the hostel premises with the cadets; however, a few instances of such violations had been noticed. Additionally, some individuals were found smoking within the campus, which is strictly prohibited. Parents were requested to cooperate with the school administration in maintaining the discipline and decorum of the institution.</p>
2.	Points raised by parents	The following points were raised by parents and discussed in the PTM:

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		<p>(a) <u>Cadet Kuldeep Godara Sch no. 6339 Kush House</u> A parent raised a concern regarding the correct procedure and designated authority for obtaining the required income certificate for scholarship purposes. It was shared that when they approached the Tehsildar for signing/attesting the scholarship documents, particularly the income proof, they were informed that the office does not have the authority to sign or attest such documents.</p> <p><u>Action taken</u></p> <p>The Adm Officer addressed the concern raised by the parents and stated that, till date, no such complaint had been received in this regard. He further suggested that, for appropriate guidance and alternative options, parents may contact the Accounts Section.</p> <p>(b) <u>Cadet Ikashvaku Sch no. 6425 Badal House</u> A parent requested that the school may consider initiating structured NDA preparation from Class 9 onwards to prepare cadets for the examination at an early stage.</p> <p>The parent also suggested that medical check-ups should be conducted in a manner similar to those carried out for NDA, so that any medical issues, if detected at an early stage, can be addressed and treated in time.</p> <p>The parent also raised concern that NCERT textbooks have still not been issued to the students.</p> <p><u>Action Taken</u></p> <p>The Officiating Principal responded that the school is already taking appropriate care of this aspect. She informed that cadets undergo medical check-ups as per the schedule mentioned in Trg Calendar. In case any health complication is identified, the cadet is immediately referred to a doctor for further examination and treatment and parents are duly informed about the condition of their ward.</p> <p>She further added that the school maintains a systematic mechanism to monitor the health and well-being of cadets. Parents can keep track of their ward's medical status through the medical card maintained in the cadet's dossier. In case of any significant concern or complication, the House Master will promptly inform the parents.</p> <p>In response to the concern raised regarding the non-availability of NCERT books of class IX, the Officiating Principal clarified that the textbooks have not yet been received as the printing process is currently underway. She further informed that the course has</p>

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		<p>been revised by NCERT, which has led to a delay in the printing and distribution of the new textbooks. She added that e-books are available for the cadets to support their studies in the meantime.</p> <p>(c) <u>Cadet Arnav P Dongde Sch no. 6740 House Jaimal</u> A parent enquired about the marks and overall academic progress of their ward and asked whom they should contact for the relevant information.</p> <p><u>Action Taken</u></p> <p>The Officiating Principal responded that parents may obtain detailed academic updates regarding their wards by contacting the respective subject teachers or the House Master. She also emphasized the importance of attending Parent-Teacher Meetings (PTMs) regularly to stay informed about the overall progress and performance of the cadets.</p> <p>She further informed that parents are welcome to visit the school on Sundays; however, they are required to take prior appointment from the House Master before meeting.</p> <p>(d) <u>Cadet Krishnapal Singh, Sch no. 6722</u></p> <p>A parent expressed concern that, although the scholarship documents have already been submitted, they have not yet reached the Accounts Section for further processing.</p> <p><u>Action Taken</u></p> <p>Ms. Manisha Chokhra, Accountant, addressed the concern raised by the parent and advised them to visit the Accounts Section for further clarification</p> <p>(e) A parent raised a concern regarding the availability of certain unhealthy food items in the canteen. It was also mentioned that this issue had been highlighted earlier as well, but no satisfactory action appears to have been taken so far.</p> <p><u>Action Taken</u></p> <p>The Officiating Principal responded that the issue regarding unhealthy food items in the canteen has already been addressed, and certain items have been banned. She informed that cadets are provided with five meals a day, including evening snacks such as soaked chana and peanuts. Healthy food items are ensured by the school and are regularly included in the menu. Freshly prepared food is also available in the canteen. The Officiating</p>

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		<p>Principal further requested parents to counsel their wards not to purchase unhealthy or packaged food items not on regular basis. She also reiterated the importance of encouraging cadets to adopt healthy eating habits for their overall well-being. She also requested parents not to give money to cadets unnecessarily.</p> <p>(f) <u>Cadet Anjaney Sch no. 6522 House Kush</u></p> <p>A parent suggested that Computer Science and Life Skills may be introduced as subjects in the curriculum, with marks being awarded to encourage cadets to study these subjects more diligently.</p> <p><u>Action Taken</u></p> <p>The officiating Principal informed that Computer Science and Life Skills are already part of the school curriculum, and are duly assessed with grades. She further added that the school has also introduced an Artificial Intelligence (AI) subject, designed in-house, to keep cadets updated with emerging global trends and new technologies. For any further clarification regarding the evaluation pattern or academic structure, she advised the parent to visit the Exam Cell.</p> <p>(g) <u>Cadet Samarth Sch no. 6443 Kush House</u></p> <p>A parent raised a concern that their ward has reported insufficient time in the morning to get ready for school. It was mentioned that due to the washrooms being occupied, cadets often have to wait, which occasionally leads to delays in reaching their classes on time.</p> <p>The parent requested the school to consider the construction of additional toilet facilities for the cadets.</p> <p><u>Action Taken</u></p> <p>The Officiating Principal addressed the concern and informed that each house is already provided with adequate facilities, including three bathing areas and two washroom blocks. She clarified that this is the standard approved construction structure for all houses.</p> <p>She further explained that each house has the capacity to accommodate 60 cadets and the entire infrastructure has been duly approved by the Public Works Department (PWD) as well as the Sainik School Society. In addition, open bathrooms with sheds have also been constructed within the houses to further support the cadets' needs.</p>

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		<p>She added that the existing facilities are sufficient, and cadets are expected to develop discipline and effective time management to ensure smooth use of shared amenities.</p> <p>(h) A parent raised a concern that their emails are not being responded to in a timely manner, resulting in delays in communication. The parent also cited an instance where a request for a photocopy of a document was not promptly shared with them.</p> <p><u>Action Taken</u></p> <p>The Officiating Principal responded that the processing and replying to emails, as well as document-related requests, may take approximately 4–5 working days, as all matters are routed through a proper official channel.</p> <p>She further informed the parent that required documents by parents may be obtained from the Training section, in accordance with the prescribed procedure post PTM.</p>
3.	Points Officiating Principal by	<p>The Officiating Principal warmly welcomed the parents, expressing her gratitude at the large turnout for the Parent-Teacher Meeting. She acknowledged the vital role parents play in supporting the school's mission and contributing to its ongoing development, appreciating their unwavering commitment to the cadets' holistic growth. She conveyed the following points-</p> <p>(a) <u>100% Class X CBSE Board Result:</u></p> <p>The Officiating Principal addressed the gathering and shared the encouraging news of the school's outstanding academic achievement. She proudly announced that the school has achieved a 100% pass result in the CBSE Board examinations. This remarkable accomplishment is a testament to the hard work and dedication of the cadets, the unwavering commitment of the teaching staff, and the consistent support of the parents.</p> <p>(b) <u>NDA Result:</u></p> <p>The Officiating Principal shared with immense joy that the school is proud to announce that a total of 22 cadets have cleared the NDA written examination, 12 cadets from batch 2025-26 and 10 cadets from batch 2024-25. She congratulated each one of them for their diligent efforts.</p> <p>(c) <u>Specialized Training Facilities for Cadets</u></p> <p>The Officiating Principal informed the parents that the school is equipped with facilities for Archery, Shooting, Horse Riding, and Swimming. Cadets are given regular opportunities to learn and</p>

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		<p>practice these activities through a well-planned routine as part of their overall training and development.</p> <p>(d) <u>Selection of 8 Cadets for State Shooting Championship</u></p> <p>The Officiating Principal proudly announced that eight cadets from Sainik School Chittorgarh have qualified for the State Shooting Championship, which is scheduled to be held in July.</p> <p>This is a moment of great pride for the school, as the cadets continue to perform exceptionally well and bring laurels to the institution through their outstanding achievements.</p> <p>(e) <u>Guidelines Regarding Leave Applications and Timely Reporting</u></p> <p>The Officiating Principal expressed concern over the increasing number of leave applications being submitted on false or unjustified grounds. Parents were strongly advised not to provide misleading reasons while applying for leave for their wards. She further noted that such instances are commonly observed when vacations are nearing completion. All cadets are expected to strictly adhere to the school schedule and report back to the school on time. The reporting date after the summer break is 27 June. Parents were informed that Periodic Assessment–I (PA-I) will commence in July; therefore, punctual reporting is essential to ensure the cadets do not miss classes and preparations.</p> <p>(f) <u>Timely deposition of Fees</u></p> <p>The Officiating Principal has requested all parents to ensure the timely deposition of school fees. As the school operations are entirely funded through the fees, timely payment is essential for its smooth functioning.</p> <p>(g) <u>Holiday homework</u></p> <p>Ma'am informed that the holiday homework will be uploaded on the school's official website by Monday, and parents are kindly requested to motivate and guide their wards to complete it on time.</p> <p>(h) <u>Prohibition of Mobile Phones</u></p> <p>The Officiating Principal informed the parents that the use of mobile phone by cadets is strictly prohibited within the school campus. In case a mobile phone is found in possession of a cadet, a penalty of ₹5000 will be imposed as per the guidelines of the Sainik School Society.</p>

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		<p>She further highlighted that every house and the library are equipped with computer and internet facilities for academic use. In addition, the school has two well-equipped computer labs with internet access, where cadets are permitted to use the internet for educational purposes.</p> <p>(i) <u>Submission of Scholarship Documents</u></p> <p>The Officiating Principal requested the parents to ensure timely submission of all required documents for the scholarship process. She emphasized that complete and prompt submission of paperwork is essential to facilitate the smooth processing of scholarships for eligible cadets in given frame work.</p> <p>(j) <u>Renovation of Houses</u></p> <p>The Officiating Principal informed the parents that three houses—Pratap, Hamir and Kumbha—are currently under repair. The renovation work is planned to be undertaken during the summer vacation period.</p> <p>In case the work extends beyond the expected timeline, cadets may be temporarily shifted to other houses to ensure their comfort without any inconvenience.</p>

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-Sd/-xxxxx
(Parul Srivastava)
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