SAINIK SCHOOL CHITTORGARH
PARENT- TEACHER MEET MINUTES

The PTM of classes VI to XII for the academic session 2026-27 was held on **30 Oct 2026** in the SM Auditorium at 1145 hrs. It was presided over by **Col ADS Jasrotia, Principal**, Sainik School Chittorgarh. The following points were discussed.

Ser	Points	Brief
1.	Welcome address	Mr. Onkar Singh, Senior Master and In-Charge of the Parent Teacher Meeting warmly welcomed all esteemed parents and expressed heartfelt gratitude to the 169 parents who attended the PTM, acknowledging their effort and commitment. He highlighted and addressed the following key points: **Importance of Parent-Teacher Meetings** The Senior Master highlighted the significance of PTMs and emphasised the vital role both parents and the school play in the holistic development of cadets. He reiterated that consistent cooperation, mutual trust, and effective communication between parents and the school are essential for a child's overall growth and success. **Regular Interaction with School Authorities** The Senior Master encouraged parents to attend PTMs regularly and maintain frequent interaction with the School Administration, House Masters, and Class Teachers to remain well-informed about their wards' academic progress, conduct and overall development in school. **Importance of the Post-Half-Yearly PTM** The Senior Master emphasised that the post-half-yearly PTM is particularly important as it provides an opportunity to assess a cadet's performance and identify areas requiring improvement. He reassured parents that even if a cadet has not performed satisfactorily in the half-yearly examinations, there are still four months remaining before the final examinations, providing sufficient time to work on weak points and improve their performance. **Parental Encouragement and Motivation** He urged parents to encourage and motivate their wards and provide positive reinforcement and continuous support to boost their confidence and inspire them to perform better.

		Autumn Break and Timely Reporting The Senior Master informed parents that the Autumn Break would commence from 31 October to 21 November 26. He advised parents to encourage their wards to utilize the holidays productively while also ensuring adequate rest. He stressed that all cadets must report back to school on the scheduled date and on time. He cautioned that late reporting would result in cadets missing regular classes, leading to a considerable loss of valuable academic time and adversely affecting their studies. **Timely Payment of School Fees** The Senior Master requested parents to ensure the timely payment of school fees to facilitate the smooth functioning of school activities and administrative processes. **Completion of Autumn Break Holiday Homework** He informed parents that the Autumn Break Holiday Homework had been uploaded on the school's official website. He urged them to ensure that their wards complete all the assigned work sincerely during the break.
2.	Principal's address	The Principal warmly welcomed the parents, expressing his gratitude at the large turnout for the Parent-Teacher Meeting. He acknowledged the vital role parents play in supporting the school's mission and contributing to its ongoing development, appreciating their unwavering commitment to the cadets' holistic growth. He conveyed the following points- (a) **Achievement in NDA Written Examination** The Principal shared with immense joy and pride that a total of 40 cadets, comprising 19 cadets from the present batch (2026-27) and 21 cadets from the previous batch, have successfully cleared the NDA Written Examination. He congratulated all the successful cadets on their remarkable achievement and appreciated their dedication, perseverance and diligent efforts. (b) **Extra Classes and Revision Schedule for Classes X and XII** The Principal informed parents that the syllabus for Class X has been completed and that extra and revision classes for Classes X and XII are scheduled during prep time to ensure optimum utilisation of time and better preparation for the board examinations. (c) **Excellence in Co-curricular Activities and Sports** The Principal expressed immense pride in the remarkable accomplishments of the cadets in co-curricular activities and

		sports. He encouraged parents to stay abreast with the school's achievements through its official Twitter and Instagram handles. He further highlighted the cadets' participation in prestigious national-level tournaments, including the Nehru Cup and the Subroto Cup, marking a historic milestone. (d) **Guidelines for Email Correspondence** The Principal advised parents to include their ward's School Number, Name and House details while communicating with the school through email to facilitate proper identification and smooth correspondence. (e) **Discipline and Parental Responsibility** The Principal expressed concern over parents seeking leave for their wards on various pretexts immediately after vacations are announced. He urged parents to refrain from giving false reasons for leave, emphasising that children learn by observing their parents. He reiterated that parents must lead by example, as their actions and values have a lasting influence on the character, discipline and conduct of cadets. (f) **Discipline, Parental Responsibility and Adherence to School Procedures:** The Principal urged parents to refrain from seeking leave on false pretexts or requesting early departure based on prior travel reservations, bypassing the prescribed school procedures. He clarified that the school understands genuine difficulties, such as weekly train schedules and other unavoidable circumstances and expects similar cooperation from parents also. (g) **Personal Hygiene and Health of Cadets** The Principal urged parents to ensure that their wards are adequately provided with essential toiletries, undergarments and other personal hygiene requirements. He emphasised the importance of inculcating good hygiene habits among cadets, stating that proper personal care and cleanliness are essential to prevent skin infections, scabies, and other hygiene-related ailments. (h) **Completion of Holiday Homework and Online Assignments** The Principal informed parents that the holiday homework had been uploaded on the school website and assignments had also been assigned through the English Language Lab. He requested parents to ensure that cadets complete all the assigned work, including online tasks, within the stipulated time period.

		(i) **Renovation and Upgradation of House Facilities** The Principal briefed parents on the improvement works carried out in the cadets' houses, including the renovation of washrooms, installation of new English-style toilets and completion of roof treatment to ensure better living conditions and enhanced residential facilities for cadets. (j) **Contribution by the Golden Jubilee Batch (1969–1976)** The Principal informed parents that the Golden Jubilee Batch (1969–1976) had generously gifted four horses to the school, taking the total strength of horses to nine. He expressed his gratitude for this valuable contribution towards enhancing the school's equestrian facilities. (k) **Updation of Aadhaar Details** The Principal requested parents to verify and update their wards' Aadhaar details, particularly their name and date of birth, during the vacation to avoid difficulties in PEN (Permanent Education Number) registration. (l) **Timely Payment of School Fees** The Principal reiterated the Senior Master's appeal for timely fee payment, stating that the instalment facility had been introduced solely on parents' request. He expressed concern over delays in fee submission and urged all parents to clear the outstanding dues before the school reopens. (m) **Reporting Date and Winter Clothing** The Principal reiterated that 21 November would be the reporting date after the Autumn Break. He advised parents to ensure that their wards carry adequate warm clothing and winter essentials to remain comfortable and protected during the winter season. (n) **Election of New Parent Member to the OBA** The Principal informed parents about the election of Mr Rakesh Chahar as a new parent member of the school and sought their consent. The parents warmly welcomed his induction and unanimously expressed their approval. (o) **Diwali Greetings** The Principal extended his warm wishes to all parents and their families on the auspicious occasion of Diwali and wished them happiness, prosperity and good health.
3.	Points raised by parents	The following points were raised by parents and discussed in the PTM:

		(a) **Cadet Balveer Singh Sch no. 6429 class IX C Badal House** The parent raised a concern that in case they are unable to attend a PTM, an alternative arrangement or facility should be made available to keep them informed about their ward's examination marks and academic progress. **Action taken** The Principal apprised parents that the school had already facilitated online access to their wards' examination marks through the school website. The results would be made available within 15 days of the completion of examinations and could be viewed using individual login passwords. Parents requiring assistance in accessing the portal were advised to approach their respective House Masters. He further informed them that a step-by-step tutorial video had been uploaded to the website and directed the House Masters to recirculate its link in the parents' groups for their convenience. (b) **Cadet Grivan Rawat VII B Sch No. 6737 Sanga House** A parent shared that his ward had performed well academically but expressed concern over teachers' complaints of cadets falling asleep during classroom hours. He sought clarification regarding the possible reasons behind this issue and highlighted that it appeared to be a general concern among several cadets rather than an isolated case. **Action taken** The Principal emphasised that teachers should make their lessons engaging and interesting to maintain cadets' attention. He also highlighted the role of parents in ensuring that cadets follow a proper sleep routine, with 10:30 PM being the prescribed bedtime. He advised parents to encourage the habit of waking up early and studying in the morning rather than staying up late at night. (c) **Cadet Raghav Juyal VII B Sch No. 6748 Luv House** The parent expressed his gratitude to the House Master of Luv House, Mr Rakesh Rampuriya, recalling a recent incident in which the cadet had called home during the night and requested his parents to take his TC. He appreciated the timely intervention and support extended by the House Master in handling the situation. **Action taken** The Principal emphasised the importance of timely communication with the school authorities and urged parents to

		verify information shared by their wards before drawing conclusions. Citing an incident where unverified information shared by a cadet was made public, he requested parents to approach the school first, allowing the authorities an opportunity to clarify and resolve any concerns before making it public. (d) **Cadet Ayushman VI C Sch No. 6801 Ashoka I** The parent appreciated the school's initiative of providing a separate facility for newly inducted cadets who face difficulty adjusting to the school environment, acknowledging it as a thoughtful and helpful step. He further suggested allocating specific days during the week for subject-wise preparation to help cadets overcome their individual academic weaknesses. He also recommended organising annual functions or events where parents could be invited to witness their wards' performances and participation. **Action taken** The Principal informed parents that remedial initiatives had already been introduced for Class VI cadets facing difficulties in English, with special classes arranged for a group of 30 cadets. For senior classes (X and XII), teachers had been assigned to conduct revision and doubt-clearing sessions during preparatory time. He further stated that the Vice Principal had been instructed to identify cadets scoring below 60% in individual subjects and arrange additional remedial classes for them during games time. With regard to parents' attendance at school events, the Principal encouraged them to participate in various functions and witness their wards' performances. He requested parents to coordinate with their respective House Masters for information regarding upcoming events and visit arrangements. He further mentioned that the school calendar, along with event details, is already uploaded on the school's official website. (e) **Cadet Aaradhy Yadav School No. 6746 Sanga House** The parent suggested providing light refreshments to cadets between 3:00 PM and 4:00 PM on Sundays, as there is a considerable gap between brunch and dinner and cadets often request money to purchase snacks. **Action taken** The Principal clarified that the Sunday brunch arrangement was introduced to facilitate the deep cleaning and proper upkeep of the mess. Consequently, an early dinner is served on Sundays. He advised parents to guide their wards to make healthy food

		choices and whenever they request money for snacks, encourage them to purchase fruits. (f) **Cadet Manan VII B Sch No. 6617 Luv House** The parent raised concern regarding the inclusion of khaki-coloured mosquito nets in the mandatory items list, pointing out that there were no provisions or supporting wires in the dormitories to hang them. He requested the school to either make suitable arrangements for installing wires in the dormitory domes or reconsider the inclusion of mosquito nets in the mandatory list. The parent also expressed concern over the absence of a medical officer and the dependence on a single nursing assistant, highlighting the need for timely medical attention and proper dressing of cadets' minor injuries. **Action taken** The Principal clarified that installing wires in dormitories was not feasible due to cadets safety concerns, citing past incidents. He informed parents that fogging had been increased to once a week to control mosquito breeding. He further added that wire-gauze doors had already been installed in the houses and automatic door closers or stoppers would also be fitted to prevent mosquitoes from entering. Regarding Medical Officer the Principal informed parents that the matter had already been discussed during the revision of the Rule Book. As per government policy, if a government hospital is located within a radius of 2–3 km, no medical officer is appointed. He further assured parents that adequate medical care is provided through regular specialist check-ups and preventive measures, including the recent administration of Hepatitis vaccines to the cadets, free of cost. (g) **Cadet Amit Gunawat Sch No. 6777 Ashoka I** The parent expressed concern that the school does not issue hostel fee certificate, which is required for claiming the applicable subsidy. **Action taken** The Principal clarified that the school does not charge any hostel fees from cadets; hence, no hostel fee certificate is issued by the school. However, a residential certificate/ Distance certificate can be provided upon request for claiming the applicable subsidy. He further cautioned parents against submitting incorrect hostel fee claims; as such discrepancies may invite enquiries.

		(h) **Cadet Arnav Pankaj Dondgde VII B Sch No 6740 Jaimal House** The parent raised concerns regarding improper washing of cadets' clothes and requested improvement in laundry services. The parent also requested to be kept informed promptly about any illness or hospitalisation of their wards. **Action taken** The Principal advised parents to ask their wards to promptly report any laundry or cleaning-related issues to the House Staff or House Master (HM) so that necessary action can be taken. He further assured that the concerned service providers would be cautioned to ensure better service. Regarding the medical care of cadets, the Principal clarified that whenever a cadet is admitted, the parents are informed by the respective House Master (HM). In case of any serious medical condition, parents are advised to take their ward for further specialised treatment. (i) **Cadet Gaurish School VI C No. 6778 Ashoka II** The parent expressed concern regarding the expired medicines being given to cadets and stressed the need to ensure cadets safety. **Action taken** The Principal clarified that the school does not procure medicines independently; these are supplied by the Government Hospital. However, he assured parents that the concern would be looked into and the expiry dates of medicines would be duly checked. (j) **Cadet Parth Class VI C Sch No. 6796 Ashoka II** The parent raised a serious concern regarding the condition and replacement of school-issued uniforms, reporting that his ward's trousers were torn while running. Despite seeking a replacement, the cadet was told by the ward boy to bring the trousers from home. Consequently, the cadet had to wash the same trousers at night and wear them to school while still damp due to the unavailability of an extra pair. The parent highlighted this as a matter requiring immediate attention

		Action taken The Principal explained that cadets are not permitted to visit the tuck shop individually, as they often tend to purchase unnecessary items. Instead, they are taken collectively by the ward boy as per their requirements. He further directed Mrs Pooja, House Master of Ashoka I, to look into the matter and verify the concern.

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File: SSC/TRG/PTM
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(Isha Thakral)
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